The best tourist attractions in Putrajaya



DOCTTION











Managed by MARINA PUTRAJAYA SDN. BHD.

## ADVERTISEMENTS IN MARINA PUTRAJAYA SDN. BHD. (MPSB)

(fully managed by a subsidiary of the Perbadanan Putrajaya (PPj)

To fulfil its aspiration to become the best tourism product in Putrajaya, Marina Putrajaya Sdn. Bhd. (MPSB) a subsidiary of the Perbadanan Putrajaya (PPj) that manages Putrajaya Lake Cruises, Marina Putrajaya, Putrajaya Lake Recreation Center and Skyrides Festival Park Putrajaya, is looking for creative and innovative candidates to fill up vacancies with the following qualification:

POSITION	REQUIREMENT
	JOB DESCRIPTION
1. Graphic Designer Executive	<ul> <li>Meet and achieve personal KPI set by the company.</li> <li>Prepare and provide graphic design such as brochures,</li> </ul>
SALARY & ALLOWANCE Minimum RM2,500.00  STATUS: Permanent	<ul> <li>Prepare and provide graphic design such as brochures, banners, posters, backdrops, certificates and any other creative material or promotional material for the company's official needs.</li> <li>Plans and propose concept by studying information, trends and market needs.</li> <li>Obtains approval of concept by submitting rough layout or softcopy for approval.</li> <li>Prepares finished copy / materials and complete project by coordinating with vendors.</li> <li>Manage and maintain graphics and information materials according to MPSB standards and identity.</li> <li>Record pictures at official events or various events held on MPSB products for promotion and record purposes.</li> <li>Assist in organizing and managing events related to promotion, marketing and advertising from time to time</li> <li>Develop promotional products/ materials for company.</li> <li>Work closely and contribute to the team to achieve the goals set by the company.</li> <li>Prepares work task reports from time to time.</li> <li>Participate in training, workshop, conference, professional societies or meetings as directed from time to time.</li> <li>Participate / attending exhibitions, roadshow and sales missions as directed from time to time.</li> </ul>
	<ul> <li>Performs miscellaneous job-related duties &amp; all other duties as assigned by Head of Department.</li> </ul>
	QUALIFICATION
	Candidate must possess at least a Diploma,     Advanced/Higher/Graduate Diploma, Bachelor Degree, Post

POSITION	REQUIREMENT
_	QUALIFICATION
	<ul> <li>Candidate must possess at least a Diploma,         Advanced/Higher/Graduate Diploma, Bachelor Degree, Post         Graduate Diploma, Professional Degree in Marketing related</li> <li>Required language(s): Bahasa Malaysia &amp; English (Both speaking and writing), additional language is a bonus.</li> <li>Required skill(s): Good in Communication and Networking</li> </ul>
	EXPERIENCE
	At least 1 year of working experience in the related field is required for this position
	OTHER REQUIREMENT
	<ul> <li>Good interpersonal and able to work as a team</li> <li>Willing to work on weekend and shift</li> <li>Have own transport</li> </ul>

Should you have criteria what we look and willing to work with dedication towards realizing our aspirations, please send your resume to **hr@cruisetasikputrajaya.com** stating the position applied in the email subject. Only short-listed candidates will be contacted.

Application deadline: 20 July 2020 (Monday)